



CRISIS CARE KITS

INSTRUCTION SHEET

2 GATHER KIT ITEMS

- **1 medium-size bottle of shampoo (12-18 oz.)**
 - *Please tape flip-tops closed, using heavy packing tape, and please do not include medicated shampoo.*
- **2 bars of soap**, bath-size or larger, in original packaging
- **1 medium toothpaste** (4.0-6.4 oz.), expiration date should be at least 18 months out from the time the kit is packed
- **3 toothbrushes**, in original packaging
 - *Please do not include only children's toothbrushes.*
- **1 box of adhesive bandages**, containing 30 or more bandages
 - *Please do not include medicated bandages.*
- **1 fingernail clipper**
 - *Please do not include toenail clippers.*
- **1 large, sturdy hair comb**
- **2 hand towels**, approximately 15" x 28"
 - *Please do not include kitchen towels, bar wipes, or washcloths.*
- **4 pocket-size packages of facial tissue**
- **1 stuffed toy**, 6-8 inches tall, soft and huggable
- **7 unscented sanitary pads**, regular absorbency, each individually wrapped, all placed in a 1-quart zip-close plastic bag, then added to the kit

1 GET STARTED

- Gather only **NEW** items to create kits.
- Pack one set of kit items into a **clear, 2.5-gallon, zip-close plastic bag** and seal.
- Set the kits in **groups of six** to determine the number of banana boxes needed.

3 PACK KITS

- 1. Obtain banana boxes from your local grocery store.**
 - *Please ship kits solely in banana boxes, as they provide uniformity, eliminating wasted space in shipping.*
- 2. Cut the heavy brown paper** (usually found in the banana box) in half and place it inside the bottom of the box. Tape the other half over the hole in the lid. (Plain cardboard may also be utilized.)
- 3. Fill each box with exactly six kits.**
 - *Please do not insert money or literature (including anything with the church's name on it, notes, etc.) in the kits or banana boxes.*
- 4. Using strong packing tape, cover all holes in the top and the bottom of the box.**
 - *Please leave box handles open; this makes kits easier to load and unload.*
 - *Please do not tape the box shut.*
- 5. Address the box.**
 - *Please put the name and address of the church (or individual donor) on the box in the "From" section and the address of the warehouse in the "To" section.*
 - *Please do not wrap banana boxes in brown paper or contact paper or put filled banana boxes inside another box.*
- 6. Send the boxes to the appropriate warehouse** (see next page, dependent on the method of shipping or originating location).

COMPLETE YOUR CRISIS CARE KITS

- 1. Ship to one of three warehouses for distribution**
- 2. Donate to cover the cost of global use**

SHIP KITS

For shipping via the USPS to Fawn Grove:

Nazarene Relief Shipments
P.O. Box 117
Fawn Grove, PA
17321-0117

For shipping other than the USPS to Fawn Grove:

Nazarene Relief Shipments
Fawn Grove
Compassion Center, Inc
5300 Fawn Grove Road
Pylesville, MD 21132

For the following states—AZ, CO, ID, MT, NM, OR, UT, WA, and WY:

Nazarene Relief Shipments
Hands of Hope
1201 South Powerline Rd.
Nampa, ID 83686

For shipping via any carrier to Sacramento:

Nazarene Relief Shipments
Compassionate Ministry Center, Inc.
8115 Elder Creek Road, Suite A
Sacramento, CA
95824

SEND DONATION

- **Send a check**—made payable to **Global Treasury Services, Church of the Nazarene**—in the amount of **\$16.00 per banana box** (for storage and shipping costs during the distribution process).
- Include the **name and address of your church** with the check.
- Ten Percent Credit will be allowed for the \$16.00 shipping donation only.
- Please do not put money in the kits or boxes.
- Mark the check: **“Crisis Care Kit Shipments 140002”** and mail to:

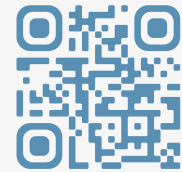
Church of the Nazarene
17001 Prairie Star Parkway
Lenexa, KS 66220-7900
Attn: Donor Services

Remember: **Adherence to these directions is required.** Kits that do not conform cannot be used due to customs requirements.



Looking for more guidance on packing crisis care kits or school pal-paks, or help advertising this ministry in your church?

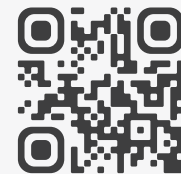
Visit Nazarene Compassionate Ministries' webpage for kits and paks:
ncm.org/kitsandpaks



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